



**myscouts.ca**

# Features, Functionality and Benefits

# Agenda



1. Overview of current **challenges** and myscouts.ca **solutions**
2. **Features, functionality and benefits** of myscouts.ca
3. Future myscouts.ca **enhancements**

# Challenges



## Aging registration process

- Current manual and paper-based registration system does not adequately **accommodate for membership growth**
- Demands **duplication of effort** at many steps in the process
- **Duplication of information** as paper forms are entered into an electronic database
- Current system **erodes volunteers' time** which would be better spent serving our youth

## No online registration

- Inaccessible to members
- Cumbersome registration process
- Must embrace technology to provide services to the best of our abilities



## Vision

- Initiated by the SCOUTING NOW Action Plan;
- An aggressive growth plan = an approach to supporting the Scouting community
- Drawn from an established technology strategy road map
- Online registration system with broad range of easy-to-use resources and tools

## Solution

- From AVECtra, called netForum Enterprise; Drupal web interface
- **Phase I launch – March 12, 2012;**

## Status

- Completed first round of functional testing
- Communications plan and Council Implementation Plan completed
- Training to be undertaken prior to launch
- Future enhancement suggestions to be captured through an Open Innovation Program – crowdsourcing technology.

# Features and Benefits



Align technology & business to drive the Scouts Canada mission

- Modern web 2.0 look and feel
- Easily accessible, faster, more convenient
- Compatible with mobile devices

The screenshot shows the MYscouts.ca website for a 1st Expedition Group in the West Coast Area. The page features a navigation bar with links for 'ABOUT MYSCOUTS.CA', 'TRAINING', and 'CONTACT US'. The main content area is divided into several sections:

- Search Options:** Find Organization, Find An Individual, Volunteer / Employee Directory.
- Org Options:** (Empty)
- My Profile:** Member Number: 10001624, Status: Active, PRC Status: Passed, PRC Due Date: 2014-12-01.
- My Organizations:** [P] Training Council (Council Registrar), 1st Expedition Group (Group Registrar). A note states: "\* The Bolded Organization is your primary."
- Organization Details:**
  - Charter Number: 1234
  - Organization Type: Group
  - Organization Subtype: Committee
  - Sponsor Name: Yellowknife Youth Groups
  - Sponsor Type: Community
  - Status: Active
- Contact Information:**
  - Address: 456 Central Park, Yellowknife, NT X1A 3A9 CANADA
  - Meeting Location Phone: —
  - Meeting Location Fax: —
  - Primary Contact Name: Theodore Chipmunk
  - Contact Phone Number: (444)444-4444
  - Contact Email: tchipmunk@oaktree.nt
- Child Orgs Table:**

Organization Name	Organization Sub Type	Status
1st Expedition Colony	Beaver Colony	Active
1st Expedition Company	Venturer Company	Active
1st Expedition Crew	Rover Crew	Active
1st Expedition Pack	Cub Pack	Active
1st Expedition Troop	Scout Troop	Active

# Features and Benefits



Align technology & business to drive the Scouts Canada mission

- Members can have multiple scouting roles per organization and multiple member types
- Multiple roles and member types recorded in a Member's scouting history

## 1st Expedition Group

### My Menu

- Search
  - Find Organization
  - Find An Individual
  - Volunteer / Employee Directory
- Member Options
- Admin Options

### My Profile

Member Number: 10001728  
 Status: Active  
 PRC Status: Passed  
 PRC Due Date: 1972-12-30

### My Organizations

- [P] Scouts Canada (Employee)
- Voyageur Council (Council Commissioner)
- 3rd Orleans Colony (Group Committee Secretary)
- 36th Ottawa Company (Venturer Advisor)

### Theodore Chipmunk

Member Number: 812124  
 Birth Date: 03/17/1970  
 Faith Affiliation: Unknown  
 Gender: Male  
 Primary Language: English  
 Status: Active

### Contact Information

2 Acorn Lane  
 Yellowknife, NT X1A 3X9  
 CANADA  
 tchipmunk@oaktree.nt  
 (444)444-4444 (Evening Phone)

### My Roles

Organization	Role	Member Type	Primary Org	Status	Requires
1st Expedition Colony	Contact Beaver Leader		No	Not Renewed	
1st Expedition Group	Group Commissioner	Volunteer	YES	Active	
1st Expedition Pack	Activity Leader Pack		No	Active	

# Features and Benefits



Now easier to join!

## Self-registration

- Online self registration
- Online registration integrated with **Find a Group** function
- Members of the public can go online to find a group, create a myscouts.ca account and register either themselves or a youth
- Renew option allows current members the ability to skip registration steps by using last year's information

Postal Code:  (eg: 'K2J 2K2')

**Age Group:**

- Beavers (aged 5-7)
- Cubs (aged 8-10)
- Scouts (aged 11-13)
- Venturers (aged 14-17)
- Rovers (aged 18-26)

**Night(s) you are interested in:**

- Sunday
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday

[SEARCH AGAIN](#)

**1 36th Ottawa Group (0.3 kilometers)**  
36th Ottawa Colony  
st peter elementary school  
Meets Monday @ 6:00 PM  
[CONTACT](#) [REGISTER](#)

**2 17th Ottawa Group (1.4 kilometers)**  
17th Ottawa Colony  
Southminster United Church  
Meets Wednesday @ 6:30 PM  
[CONTACT](#) [REGISTER](#)

# Features and Benefits



Now easier to join!

## Registrar

- Mass Renew and Transfer functions at the section level

**1st Expedition Colony**  
← 1ST EXPEDITION GROUP

**Search Options**

- Find Organization
- Find An Individual
- Volunteer / Employee Directory

**Org Options**

**My Profile**

Member Number: 10001624  
Status: Active  
PRC Status: Passed  
PRC Due Date: 2014-12-01

**My Organizations**

**[P] Training Council**  
*(Council Registrar)*

**1st Expedition Group**  
*(Group Registrar)*

\* The Bolded Organization is your primary.

**Organization Details**

Charter Number: —  
Organization Type: Section  
Organization Subtype: Beaver Colony  
Sponsor Name: Yellowknife Youth Groups  
Sponsor Type: Community  
Status: Active

**Contact Information**

456 Central Park  
Yellowknife, NT X1A 3A9  
CANADA

Meeting Location Phone: —  
Meeting Location Fax: —  
Primary Contact Name: —  
Contact Phone Number: —  
Contact Email: —

Participants | Volunteers | **Renew/Transfer Participants**

Name	Role	Actions	Sections	Birthday
Bailey, Beetle	Beaver Scout	- Select -	1st Expedition Colony	10/10/2005
Ball, Cinderella	Beaver Scout	- Select -	1st Expedition Colony	01/01/2005
Bodine, Jethro	Beaver Scout	Renew	1st Expedition Colony	01/01/2005
Dog Jr, Diggety	Beaver Scout	- Select -	1st Expedition Colony	12/01/2011
Dog, Hot	Beaver Scout	- Select -	1st Expedition Colony	02/09/2004
Le Pew, Pepe	Beaver Scout	- Select -	1st Expedition Colony	01/01/1997
Weasley, Ginny	Beaver Scout	- Select -	1st Expedition Colony	08/27/2005
White, Snow	Beaver Scout	- Select -	1st Expedition Colony	03/17/2006

Submit Request



# Features and Benefits



## Reduce paperwork

- Reduction in paper registration forms!
- Online registrations for returning and new Members

The screenshot shows a member's profile page for 'Hot Dog'. The page is divided into several sections:

- My Menu:** A list of navigation options including Search, Member Options (with a sub-menu for Register Member, Contact Info, Emergency Info, Medical Info, Update Photo & Fundraising Release, and Parent/Guardian), My Profile, and My Organizations.
- Member Details:** A summary of the member's information, including Member Number (10001964), Birth Date (02/09/2004), Faith Affiliation (Not specified), Gender, Primary Language, and Status (Active).
- Contact Information:** Address (22 Mustard Rd, Yellowknife, X1A 3X2, CANADA), Email (diggity@rogers.cdn), and Phone numbers ((666)666-6666 (Evening Phone) and (666)666-6666 (Alternate Phone)).
- My Roles:** A table showing the member's current roles and their status.
- My Profile:** A summary of the member's profile information, including Member Number (10001624), Status (Active), PRC Status (Passed), and PRC Due Date (2014-12-01).
- My Organizations:** A list of the member's current organizations, including Training Council (Council Registrar) and 1st Expedition Group (Group Registrar).

A red arrow points to the 'RENEW' button in the 'My Roles' table, indicating the online registration process.

Organization	Role	Member Type	Primary Org	Status	Requires
1st Expedition Colony	Beaver Scout	Participant	No	Not Renewed	<a href="#">RENEW</a>

# Features and Benefits




## Reduce paperwork


- Groups complete interview and references online





## Edit Screening Details


**PRC / VSS Status**

POLICE RECORD CHECK (PRC) COMPLETED DATE  
02/19/2010 

PRC STATUS  
Passed 

VULNERABLE SECTOR SCREEN (VSS) COMPLETED DATE  
02/19/2010 

VSS STATUS  
Passed 

VOLUNTEER SCREENING CODE  
Fully Screened (default) 

**Interview & Reference status**

INTERVIEWER NAME 1  
Fred Wwealey

# Features and Benefits



## Reduce paperwork

- Volunteer screening checklist online from Group to Council Executive Director
- Online approval of volunteer appointments by Council Commissioners
- Online confirmation of screening by Council Executive Director

The screenshot shows a web-based "Volunteer Screening Checklist" form. At the top left is the Scouts Canada logo. The title "Volunteer Screening Checklist" is centered. Below the title, the "FULL NAME" is listed as "Theodore Chipmunk". The form is divided into three sections, each with a light blue background. The first section is titled "COMMITTS TO ACTIVE EXPRESSION OF THE MISSION, PRINCIPLES AND PROMISE.:" and contains a "YES" dropdown menu and a text area for "COMMENTS IF NO OR UNCERTAIN". The second section is titled "COMMITTS TO CHILD PROTECTION AND SAFE PROGRAMMING.:" and also contains a "YES" dropdown menu and a text area for "COMMENTS IF NO OR UNCERTAIN". The third section is titled "COMMITTS TO BEING OPEN, HONEST AND OBJECTIVE.:" and contains a "YES" dropdown menu and a text area for "COMMENTS IF NO OR UNCERTAIN". A vertical scrollbar is on the right side, and a close button (X) is in the bottom right corner.

# Features and Benefits



## Reduce administrative time

- Online approval of volunteer appointments
- Automated 'forgot password' function
- Merging of duplicate records can now be done at Council offices through myscouts admin
- Subsidies can now be entered into the system by a Group and applied to a registration batch

**36th Ottawa Group**

11221100-074201

APPROVED NATIONAL SUBSIDY  
100.00

APPROVED COUNCIL SUBSIDY  
75.00

BATCH DISCOUNT #1 AMOUNT 50.00	BATCH DISCOUNT #1 DESCRIPTION Family discounts
BATCH DISCOUNT #2 AMOUNT 60.00	BATCH DISCOUNT #2 DESCRIPTION Returning member discounts
BATCH DISCOUNT #3 AMOUNT 0.00	BATCH DISCOUNT #3 DESCRIPTION

Check to confirm that you wish to close the batch. \*

**SAVE BATCH**

# Features and Benefits



Transfer registration funds to Groups and Councils faster

- Automated batch process for Group and National Registrars
- 3-4 business days to transfer funds from National to Groups and Councils for online registrations

### 1st Expedition Group

← BACK TO ORGANIZATION PROFILE

**Search Options**

- Find Organization
- Find An Individual
- Volunteer / Employee Directory

**Org Options**

**Close Batch**

**My Profile**

Member Number: 10001624  
Status: **Active**  
PRC Status: Passed  
PRC Due Date: 2014-12-01

**My Organizations**

**[P] Training Council**  
(Council Registrar)

---

1st Expedition Group  
(Group Registrar)

---

\* The Bolded Organization is your primary.

### Batch #02221200-242901

**Batch Information**

BatchDate	2012-02-22
Invoice Number	4
Status	Closed
FeeTotal	199.02

**Batch Financial Information**

Council Subsidy	25.00
National Subsidy	45.00
DiscountTotal	10.00
Invoice Total	119.02

**Invoices**

Member Name	Member Type	Section Type	Fee
Tinker Bell	Participant	Venturer Company	62.67
Tim Bucktoo	Participant	Scout Troop	62.67
Speedy Gonzalas	Volunteer	Committee	11.01
Cookie Monster	Participant	Cub Pack	62.67

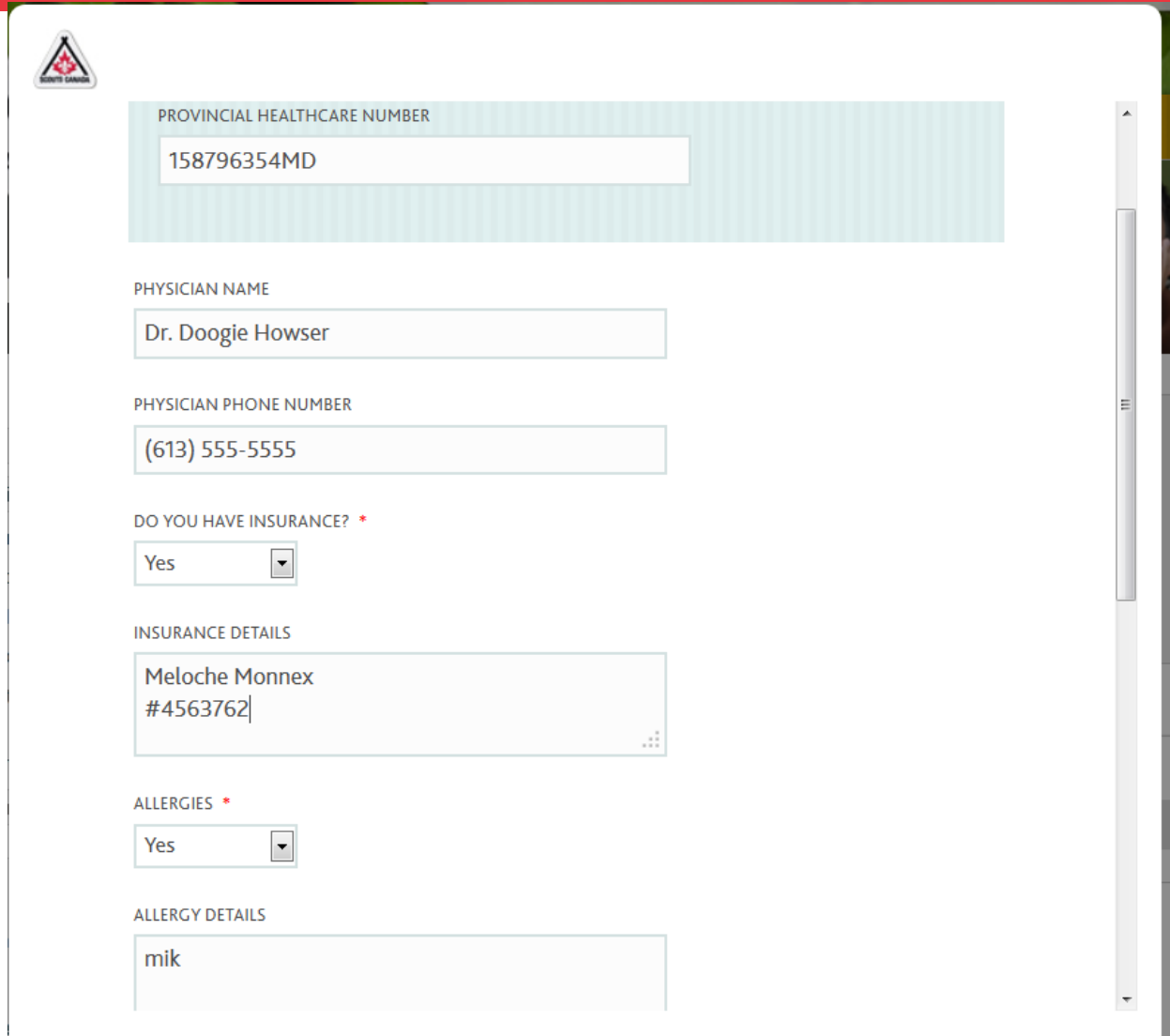
**CLOSE BATCH**

# Features and Benefits



## Enhance program delivery

- Integrate with e-learning
- Track allergies, medical information, and emergency contacts
- Report on this information or access through your mobile device on site

A screenshot of a web form for medical information. The form is titled "PROVINCIAL HEALTHCARE NUMBER" and contains several input fields and dropdown menus. The Scouts Canada logo is visible in the top left corner of the form area. The form is displayed on a mobile device, as indicated by the vertical scrollbar on the right side.

PROVINCIAL HEALTHCARE NUMBER

158796354MD

PHYSICIAN NAME

Dr. Doogie Howser

PHYSICIAN PHONE NUMBER

(613) 555-5555

DO YOU HAVE INSURANCE? \*

Yes

INSURANCE DETAILS

Meloche Monnex  
#4563762

ALLERGIES \*

Yes

ALLERGY DETAILS

mik

# Features and Benefits



Bring groups together to collaborate, share best practices, support each other

- Volunteer/Employee directory to facilitate communication within the organization.



## Volunteer/Employee Directory

First Name:

Last Name:

Organization Name:

Member Type:

Role:

Email:

City:

Province:

SEARCH

# Features and Benefits



## Foster consistency across councils

- National standard operating procedures will align with myscouts.ca

## Provide better information more quickly

- A parent can easily access all family members and register them
- Members can track the progress of their screening online

### My Menu

- Search
  - Find Organization
  - Find An Individual
  - Volunteer / Employee Directory
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- Admin Options

### My Profile

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 Status: **Active**  
 PRC Status: Passed  
 PRC Due Date: 1972-12-30

### My Organizations

- [P] Scouts Canada (Employee)**
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- 3rd Orleans Colony (Group Committee Secretary)
- 36th Ottawa Company (Venturer Advisor)

\* The **Bolded** Organization is your primary.

### Theodore Chipmunk

Member Number: 812124  
 Birth Date: 03/17/1970  
 Faith Affiliation: Unknown  
 Gender: Male  
 Primary Language: English  
 Status: **Active**

### Contact Information

2 Acorn Lane  
 Yellowknife, NT X1A 3X9  
 CANADA  
 tchipmunk@oaktree.nt  
 (444)444-4444 (Evening Phone)

- My Roles
- My Family
- My Recognition
- My Training
- My Registration History

Organization	Role	Member Type	Primary Org	Status	Requires
1st Expedition Colony	Contact Beaver Leader		No	Not Renewed	PRC,VSS,
1st Expedition Group	Group Commissioner	Volunteer	YES	Not Renewed	PRC,VSS,
1st Expedition Pack	Activity Leader Pack		No	Not Renewed	PRC,VSS,



# Future Enhancements



Ongoing efforts to build functionality beyond registration and to integrate with existing and new technologies

- Future enhancement suggestions from all members to be captured through an Open Innovation Program – crowdsourcing technology.
  - E-learning integration
  - Program Builder On Line Integrating
  - Event and jamboree registrations
  - Social networking
  - Include resource people, alumni, and all guild members

# Conclusion



Overview of current challenges and myscouts.ca solutions

Features functionality and benefits of myscouts.ca

- Align technology and business to drive business capability and our mission
- Make it easier to join and self-register
- Reduce paperwork
- Help reduce administrative time
- Transfer funds directly to bank accounts – faster!
- Enhance program delivery
- Bring groups together to collaborate and share best practices
- Foster consistency across councils
- Provide better information more quickly

Future myscouts.ca enhancements

- Engaging all of Scouts through use of a crowdsourcing tool to track suggestions for future enhancements

# Questions?



## Contacts:

Paul Johnsen, National Registrar

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Joanne Kennedy, National IT Services PM

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Bethany Tory, ED Member Services

[btory@scouts.ca](mailto:btory@scouts.ca)

## myscouts.ca Information Site:

[www.scouts.ca/myscouts](http://www.scouts.ca/myscouts)